



# ADITYA COLLEGE OF PHARMACY(A)

(An Autonomous Institution)

Approved by PCI, New Delhi, \*Permanently Affiliated to JNTUK, Kakinada

Accredited by NAAC A Grade and CGPA of 3.24

Recognized by UGC Under Sections 2(f) of the UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem, Gandepalli Mandal, East Godavari - 533437, A.P

Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date: 07/04/2025

## MINUTES OF MEETING

A meeting of Student Grievance Redressal Committee of the college was organized in principal's chamber for discussing various matters related to the committee at 11.00 am on 05/04/2025.

Coordinator has welcomed all the members of Student Grievance Redressal Committee members and delivered the objectives of the meeting and is as follows.

1. Review of grievances reported since the previous meeting
2. Discussion on grievance trends and preventive measures
3. Report update on implementation of plan of action till date.
4. Other related issues.

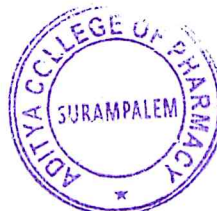
Members have discussed about the objectives and measures for handling of the grievances.

The following members attended the meeting.

SNO	NAME	CAPACITY	SIGNATURE
1.	Dr. Ravi Shankar Kakaraparthi	Chairman	
2.	Dr. Madhavi Latha Samala	Member & Coordinator	
3.	Dr. Bondada N.B. Vaidehi	Member	
4.	Dr. Venkateswarlu Kudipudi	Member	
5.	Dr. Gummadi Veda Priya	Member	
6.	Miss. Neelima Bikkina	Student Representative (Special invitee)	

Copy to:-

3. All the members of the committee
4. IQAC



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Date: 22/12/2024

## MINUTES OF MEETING

A meeting of Student Grievance Redressal Committee of the college was organized in principal's chamber for discussing various matters related to the committee at 3:30 pm on 21/12/2024.

Coordinator has welcomed all the members of Student Grievance Redressal Committee members and delivered the objectives of the meeting and is as follows.

1. Review of grievances reported since the previous meeting
2. Discussion on grievance trends and preventive measures
3. Report update on implementation of plan of action till date.
4. Discussion on measures to be implemented in the next half of the academic year.
5. Other related issues.

Members have discussed about the objectives and steps for handling of the grievances.

The following members attended the meeting.

SNO	NAME	CAPACITY	SIGNATURE
1.	Dr. Ravi Shankar Kakaraparthi	Chairman	
2.	Dr. Madhavi Latha Samala	Member & Coordinator	
3.	Dr. Bondada N.B. Vaidehi	Member	
4.	Dr. Venkateswarlu Kudipudi	Member	
5.	Dr. Gummadi Veda Priya	Member	
6.	Miss. Neelima Bikkina	Student Representative (Special invitee)	

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Date: 25/06/2024

## MINUTES OF MEETING

A meeting of Student Grievance Redressal Committee of the college was organized in principal's chamber for discussing various matters related to the committee at 3:30 pm on 24/06/2024.

The meeting emphasized on the following points:

1. Discussion on purpose and objective of constitution of new Student Grievance Redressal Committee for the academic year 2024-25.
2. The chairman addressed the members about their roles and responsibilities.
3. Discussion on measures to raise student awareness about SGRC, and it was decided to hold a meeting with class teachers to require that they inform students about how to approach SGRC and the protocol for filing complaints.
4. Discussion on regular collection of the grievances from the class representatives and the drop boxes by the coordinator and resolving the complaints through the members of the committee.
5. Other related issues.

As there were no other points to discuss the meeting ended by 4.30 pm.

The following members attended the meeting.

SNO	NAME	CAPACITY	SIGNATURE
1.	Dr. Ravi Shankar Kakaraparthi	Chairman	
2.	Dr. Madhavi Latha Samala	Member & Coordinator	
3.	Dr. Bondada N.B. Vaidehi	Member	
4.	Dr. Venkateswarlu Kudipudi	Member	
5.	Dr. Gummadi Veda Priya	Member	
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